CIOT Examination Committee: volunteers sought!

Briefings



26 October 2023

The CIOT Examination Committee is looking for two volunteers – who will be CIOT members, at least three years post qualified and with a specialism of inheritance tax or corporate tax – to join the committee and play an active part in its work.

The primary function of the committee (acting under the delegated authority of Council) is the supervision of the administration arrangements for the CTA exams, including the exam format and the results. Please note that you are precluded from joining if you are employed by a tuition provider.

The committee meets four times a year with three of those meetings held virtually and the other in London at the CIOT offices. The two meetings that review the May or November exam results can take up to three hours (and require close reading of the papers circulated beforehand); the other two will take less time. There will be

occasional emails in between meetings. The total time commitment amounts to an estimate of around 21 hours a year.

By volunteering with the Examination Committee, your knowledge of the CTA exam process will significantly increase. You will be part of the group that sets the standards for admitting new members and gain experience of governing an examination and qualification process, standard setting and making judgement calls on difficult decisions.

Volunteering on a committee can grow your skills in diplomacy, delegation, communication and meeting management and governance generally. You will build relationships with others in the profession with a shared interest. You will be invited to attend the President’s Reception each year, normally held in a prestigious venue in London in the Autumn with other committee and Council members.

All reasonable travel expenses are claimable under our volunteer expenses policy for the one or two in-person meetings. You will be joining a network of CIOT volunteers that numbers nearly 700 tax professionals across education, technical policy, the branch network, LITRG, membership and Council.

You are very welcome to contact Jude Maidment (jmaidment@ciot.org.uk) or Roz Baxter (rbaxter@ciot.org.uk) to discuss the role if you are interested, before submitting a brief CV to Jude.